

**Job Posting:**  
**Recreation Supervisor/Programmer: Sessional Programs**  
*Part-Time (up to 24 hours)*

The Sessional Supervisor/Programmer is responsible for developing and delivering seasonal programs, ensuring quality through creative planning, evaluation, and problem solving. Reporting to the Program Coordinator, the Programmer works closely with a team of programmers to supervise part-time staff and support children and families in a dynamic recreation environment. This is a senior frontline leadership position.

**Main Responsibilities:**

- Coach, mentor, and act as a role model for all staff and volunteers.
- Develop and deliver program activities.
- Assist with staff scheduling and communications.
- Ensure the safety and supervision of participants and staff.
- Implement safe child arrival and departure procedures.
- Ensure all sites and program equipment are safe.
- Promote positive interactions between activity leaders and participants.
- Ensure programs reflect DRA's Principles of Healthy Child Development and Program Guidelines.
- Implement, report, and document all crisis management procedures.

**Requirements:**

- Minimum 5 years' experience working closely with children in a recreation, camp, or sports environment, including program development.
- High Five: Principles of Healthy Child Development certification.
- Standard First Aid and CPR Level C.
- Criminal Records Check for work with vulnerable populations (for applicants 18+).
- Valid G/G2 driver's license and access to a vehicle.

**Position Details:**

- Reports to the Program Manager and works closely with the Program Coordinator and other Recreation Programmers/Supervisors.
- Wage: \$19–22/hour, depending on experience and educational credentials.
- Scheduling: 3 weekdays from approximately 4:00–8:00 PM, and weekend hours between 8:00 AM–4:00 PM.
- Availability: Some flexibility is required based on program registration and capacities.

**Application Instructions:**

Applications will be accepted until noon on Thursday, February 26th. Interested candidates should send a resume and cover letter to: Laura Bond, Senior Manager at [laurabond@dovercourt.org](mailto:laurabond@dovercourt.org)